

SOUTHERN RAILWAY

No. P(GS)608/XII/GDCE/2016

Headquarters Office,  
Personnel Branch,  
CHENNAI 600 003.  
Dated: 20 .06.2016

SDGM & CVO, COM, CPTM, CCM, PCE, CEE, CSTE  
FA&CAO/MAS, CMD, CSE, CPO/ICF, COS/PER, CSO  
CELE, CAO/CN/MS & ERS, CAO/MTP/MS, CEWE/PER  
CWM/CW, LW, GOC, S&T/PTJ  
DRM/P/MAS, TPJ, MDU, PGT, TVC, SA  
Dy.CE/EWS/AJJ Sr.DEE/RS/AVD, AJJ, TBM  
MD/RH/PER, Dy.CSTE/MW/PER, Dy CPO/CN/MS, SPO/CN/MS  
The Chairman/RRB/Chennai & TVC  
The Chairman/RRC/Chennai, Additional Registrar/RCT/MAS, ERS  
Secretary/RRT/MAS, DCOS/MSD, CW/PER, GSD/PER  
WST/PER, Dy.CPO/Stores/PER, Dy.CMM/GSD/PER, MSD/PER  
Sr.MPS/RPM, WPO/CW/PER, LW/PER, GOC,PTJ, APO/EWS/AJJ, APO/CEWE/PER

Sub: General Departmental Competitive Examination for filling up of 25% of the net Direct Recruitment Quota vacancies in the categories of Commercial Clerk in Pay Band Rs.5200-20200 + GP Rs.2000/- , Ticket Examiner in Pay Band Rs.5200-20200 + GP Rs.1900/- and Clerk-Cum-Typist in Pay Band Rs.5200-20200 + GP Rs.1900/- - Reg

Ref: 1. Railway Board's letter No.E(NG)1-92/PM/2/16 dated 20.08.1993 (RBE No.129/1993)  
2. Railway Board's letter No.E(NG)1-2011/PM 1/2 dated 08.03.2016 (RBE No.26/2016)

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It is proposed to fill up 25% of the net Direct Recruitment Quota vacancies in the categories of Commercial Clerk in Pay Band Rs.5200-20200 + GP Rs.2000/-, Ticket Examiner in Pay Band Rs.5200-20200 + GP Rs.1900/- and Clerk-cum-Typist in Pay Band Rs.5200-20200 + GP Rs.1900/- under General Departmental Competitive Examination in Southern Railway.

2. The details of break up of vacancies for which General Departmental Competitive Examination is to be conducted are as under:

Department	Category	Pay Band	GP	Vacancies with communal break up				
				SC	ST	OBC	UR	Total
Commercial	Commercial Clerk	5200-20200	2000/-	03	02	04	07	16
Commercial	Ticket Examiner	5200-20200	1900/-	14	05	09	33	61
General	Clerk-cum-Typist	5200-20200	1900/-	10	09	07	14	40
			<b>TOTAL</b>	<b>27</b>	<b>16</b>	<b>20</b>	<b>54</b>	<b>117</b>

3. In terms of Board's instructions, "only employees working in Lower Grade than the Grade for which GDCE is held will be allowed in the GDCE".

4. All the serving regular Group 'C' & Group 'D' employees of Southern Railway working in all departments/Branches of Head Quarters/Divisions/Extra Divisions, Construction units and ICF/PER in Pay Band Rs.5200-20200 with Grade Pay of Rs.1900/- and below (for the post of Commercial Clerk in GP Rs.2000/-) and with GP Rs.1800/- (for the post of Ticket Examiner and Clerk-cum-Typist in GP Rs.1900/-) (except RPF/RPSF) with the following Educational qualification and age are eligible to apply.

a) Educational Qualification/  
Technical Qualification

- i) Commercial Clerk &  
ii) Ticket Examiner 12<sup>th</sup> (+2 stage) or its equivalent examination with not less than 50% marks in the aggregate. 50% marks is not to be insisted upon in case of SC/ST/Ex-Servicemen and for candidates who are graduates.
- iii) Clerk-cum-Typist 12<sup>th</sup> (+2 stage) or its equivalent examination with not less than 50% marks in the aggregate. 50% marks is not to be insisted upon in case of SC/ST/Ex-Servicemen and for candidates who are Graduates. Typing proficiency of 30 w.p.m. in English / 25 w.p.m. in Hindi on Computer / Typewriter.

b) Maximum age limit as on 01.07.2016

Community	SC/ST	OBC	UR
Age (in years)	47	45	42

5. (a) Eligible Group 'C' & Group 'D' regular employees may submit their applications in the enclosed prescribed format, after duly filling all the columns, including their option of categories and the same shall be verified and certified in the appropriate column by the concerned Supervisory Officials. Any information given in the application, if found false or incorrect at a later stage will result in disqualification of candidates, apart from initiation of disciplinary action.

(b) The eligible volunteers should send their application duly filled in & certified by Supervisory Officials in the prescribed format **directly** to RRC/Chennai to the address mentioned below by post or in person. The last date and time for receipt of applications in RRC/Chennai is **01.08.2016 at 17.30 hours**. The last date & time for receipt of application in RRC is "SACRO SANCT". There is no need to attach the attested copies of certificates in proof of their passing Matriculation, +2/Pre-Degree and Degree in any discipline for educational qualifications and Community Certificate in the case of SC/ST/OBC, which will be called and verified for the qualified candidates during document verification.

"The Assistant Personnel Officer,  
Railway Recruitment Cell,  
No.5, Dr. P.V. Cherian Crescent Road,  
Behind Ethiraj College,  
Egmore, Chennai 600 008".

6. The applications received will be treated as "**Invalid/Ineligible**" on the following grounds:

1. Applications not in the prescribed format/missing columns
2. Incomplete / ineligible applications
3. Applications unsigned / signed in capital letter
4. Applications with Left Hand Thumb Impression not affixed / blurred / smudged
5. Applications of over-aged candidates
6. Applications received after closing dates &
7. Application without verification and certification of Supervisory Officials.

7. a) As the vacancies of Commercial Clerk, Ticket Examiner and Clerk-cum-Typist under GDCE are assessed covering all Divisions/Units of Southern Railway, the employees who are selected are liable to be posted to any division/Units of Southern Railway. Those who are not willing for posting involving transfer need not apply.

b) The allotment of division of the selected employees will be at the discretion of the Administration, subject to availability of GDCE quota vacancies. The applicants cannot claim for posting as per their choice.

8. The GDCE will consist of Written / Online examination, Typing Skill Test where applicable, Verification of certificates and medical Examination. The panel will be formed strictly in the order of merit. The standard of the written examination under GDCE shall be that prescribed for Direct Recruitment Quota on open competition for these posts.

9. Only employees who opt for Clerk-cum-Typist will be subjected to the Typing Skill Test held thereafter.

10. Only those candidates who secure the requisite qualifying marks in the written examination are eligible to be empanelled for appointment as Commercial Clerk, Ticket Examiner and Clerk-cum-Typist on the basis of marks obtained in the written examination. They should also be fit in the prescribed Medical Classification as indicated below, before they are appointed.

1)	Ticket Examiner	BEE TWO
2)	Commercial Clerk	CEE ONE
3)	Clerk-cum-Typist	CEE ONE

11. The final category wise empanelment for the vacancies notified would be as per eligibility & merit.

12. This notification may be given wide publicity by circulating to each and every station and depot of Divisions/units and pasting on Notice Boards at prominent places.

The copy of the Notification & Prescribed application format is also available in the web-site of RRC/Chennai and can be downloaded by the employees from the website viz., **[www.rrcmass.in](http://www.rrcmass.in)**

Encl: Prescribed application format

**(K.Srinivasulu)**  
Assistant Personnel Officer/G1  
for CHIEF PERSONNEL OFFICER