दक्षिणरेलवे/SOUTHERN RAILWAY

सं.पी./ No.P(GS)608/XII/GDCE/Clerks/2016

प्रधान कार्यालय/Headquarters Office
कार्मिक शाखा/Personnel Branch
चेन्नै/Chennai-600 003.
दि./Dt. 20.03.2018

SDGM & CVO, PCOM, CPTM, PCCM, PCE, PCEE, PCSTE
PFA/MAS, CMD, CSE, PCPO/ICF, PCMM, CSO
CELE,CAO/CN/MS & ERS, PFA/MTP/MS, CEWE/PER
CWM/CW, LW, GOC, S&T/PTJ
DRM/P/MAS, TPJ, MDU, PGT, TVC, SA
Dy.CE/EWS/AJJ Sr.DEE/RS/AVD, AJJ, TBM
MD/RH/PER, Dy.CSTE/MW/PER
Dy.CPO/CN/MS,SPO/CN/MS,
WPO/CW/PER,LW/PER,CEWE/PER,GOC,PTJ,
The Chairman/RRB/Chennai & TVC
The Chairman/RRC/Chennai,
Additional Registrar/RCT/MAS, ERS
 DCOS/MSD, CW/PER, GSD/PER
WST/PER, Dy.CMM/GSD/PER, MSD/PER,Sr.MPS/RPM,
APO/Stores/PER, APO/EWS/AJJ.

Sub: General Departmental Competitive Examination for filling
up of 25% of the net Direct Recruitment Quota vacancies
in the category of Jr. Clerk-Cum-Typist in Pay Matrix
Level 2 GP. Rs.1900/-) - Reg

Ref: 1. Railway Board's letter No.E(NG)1-92/PM/2/16 dated 20.08.1993
(RBE No.129/1993)
2. Railway Board's letter No.E(NG)1-2011/PM1/2 dated 08.03.2016
(RBE No.26/2016)

It is proposed to fill up 25% of the net Direct Recruitment Quota vacancies in the category of Junior Clerk-cum-Typist {Pay Matrix Level 2 (GP.Rs.1900/-)} in Southern Railway through General Departmental Competitive Examination (GDCE).

2.   The details of posts in the category of Junior Clerk-cum-Typist for which GDCE is to be conducted is as under:

SC	ST	OBC	UR	TOTAL
11	11	20	32	74

3.   In terms of Board's instructions, only employees working in Lower than the Grade for which GDCE is held will be eligible for GDCE in non safety post.

4.   All the serving regular Group 'C' & erstwhile Group 'D' employees of Southern Railway working in all departments/Branches of Headquarters/Divisions/Extra Divisions , Construction units and ICF/PER in Pay Matrix Level 1(GP.Rs.1800/-) (except RPF/RPSF) with the following

educational qualification and age criteria are eligible to apply.

a) Educational Qualification/   12th (+2 stage) or its equivalent examination with
Technical Qualification   not less than 50% marks in the aggregate. 50%
marks is not to be insisted upon in case of
SC/ST/Ex-serviceman and for candidates who are
Graduates. Typing proficiency of 30 w.p.m. in
English / 25 w.p.m., Hindi on computer / type writer.

b) Maximum age limit as on 01. 07.2018.

Community	SC/ST	OBC	UR
(Age in years)	47	45	42

5. a) Eligible Group 'C' & erstwhile Group 'D' regular employees may submit their applications in the enclosed prescribed format, after duly filling all the columns, and the same shall be verified and certified in the appropriate column by the concerned supervisory officials. Any information given in the applications, if found false or incorrect at a later stage will result in disqualification of candidates, apart from initiation of disciplinary action.

b) The eligible volunteers should send their application duly filled in & certified by Supervisory Officials in the prescribed format **directly** to RRC/Chennai to the address mentioned below by post or in person.

"The Chairman,
Railway Recruitment Cell,
No.5, Dr. P.V. Cherian Cresent Road,
Behind Ethiraj College,
Egmore, Chennai 600 008".

The last date & time for receipt of applications in RRC/Chennai is **23.04.2018 at 17.00. hours** The last date & time for receipt of application in RRC is "SACRO SANCT". There is no need to attach the attested copies of certificates in proof of their passing +2/Pre-Degree or Degree in any discipline for educational qualifications or community Certificate in the case of SC/ST/OBC with the Application. These will be called for and verified for the qualified candidates during document verification.

6. The applications received will be treated as **"Invalid/Ineligible"** on the following grounds:

    1.   Applications not in the prescribed format/missing columns
    2.   Incomplete / ineligible applications
    3.   Applications unsigned / signed in capital letter
    4.   Applications with Left Hand Thumb Impression not affixed/blurred/smudged
    5.   Applications of over-aged candidates &
    6.   Applications received after closing dates &
    7.   Application without verification and certification of Supervisory Officials.

7. a) The vacancies of Jr. Clerk-cum-Typist under GDCE are assessed covering all Divisions/Units of Southern Railway. The applicant employees who are selected are liable to be posted to any division/units of Southern Railway. Those who are not willing for posting involving transfer, need not apply.

b)   The allotment of division of the selected employees will be at the discretion of the Administration, subject to availability of GDCE quota vacancies. The applicants cannot claim for posting as per their choice.

8.   GDCE for the post of Junior Clerk cum Typist will consist of Written/Online examination, Typing skill test, verification of certificates and medical examination. The panel will be formed strictly in the order of merit. The standard of the written examination under GDCE shall be that prescribed for Direct Recruitment Quota on open competition for this post.

9.   Only those candidates who secure the requisite qualifying marks in the written examination are eligible to be empanelled for appointment as Junior Clerk-cum-Typist on the basis of the marks obtained in the written/Online examination, They should also be fit in the prescribed Medical Classification of CEE-ONE for Junior Clerk-cum-Typist before they are appointed.

10.   The final empanelment for the vacancies notified would be as per eligibility & merit.

11.   This notification may be given wide publicity by circulating to each and every station and depot of Divisions/units and pasting on Notice Boards at prominent places.

The copy of the Notification & prescribed application format is also available in the web-site of RRC/Chennai and can be downloaded by the employees from the website viz.,www.rrcmas.in.

Encl: Prescribed application format..

(के.श्रीनिवासुलु/K. SRINIVASULU)
स का अ /सा/APO/Genl.
कृते प्र मु का अ/for PCPO

Copy to: PCPO,CPO/Admn.,
All PB Officers of HQrs., Ch.OS/Genl. Branch, Ch. OS/PB/Genl.
GS/SRMU, GS/NFIR, GS/AISC/ST REA, GS/AIOBCREA

Ch. S&WI/System to upload in Rail net please.