



दक्षिण रेलवे/SOUTHERN RAILWAY

No.P(GS)268/XII/GDCE/Sr.Clerk/2019

प्रधान कार्यालय/Headquarters Office
कार्मिक शाखा/Personnel Branch
चेन्नै/Chennai-600 003.
दि./Dt. 16 .07.2019

CAO/CN/MS&ERS,PCMD,PFA,PCMM,PCPO/ICF,
PCOM,PCME, PCCM, PCE, PCEE, PCSTE
SDGM&CVO, CSTE/CN/MS, CEWE/PER,
CSTE/Proj/MMC,CPD/RE/MS CE/MTP/MS
CWM/LW/PER,CW/PER,GOC,S&T/PTJ,
DRM/P/MAS, TPJ, MDU, PGT, TVC, SA
Dy.CE/EWS/AJJ Sr.DEE/RS/AVD, AJJ, TBM
WST/PER, Dy.CMM/GSD/PER, MSD/PER,Sr.MPS/RPM,
MD/RH/PER, Dy.CSTE/MW/PER
Dy.CPO/CN/MS,SPO/CN/MS, SPO/RE/MS
WPO/CW/PER,LW/PER,CEWE/PER,GOC,PTJ,
The Chairman/RRB/Chennai & TVC
The Chairman/RRC/Chennai,
Additional Registrar/RCT/MAS, ERS
DCOS/MSD, CW/PER GSD/PER
APO/Stores/PER, SPO/EWS/AJJ.

विषय/Sub: General Departmental Competitive Examination for filling up of 25% of the net Direct Recruitment Quota vacancies in the category of Senior Clerk cum Typist in Pay Matrix Level 5 (GP. Rs.2800/-) - reg

संदर्भ/Ref: 1. Railway Board's letter No. E(NG) I/2011/PM 1/2 dt. 10.05.2019
2. IREM Vol.I Chapter 1 Sec "B" Para 174 (b) (i) (4)
3. Railway Board's letter No. E(NG)I-2000/PM2/12 dt.21.08.2001 (RBE No. 165/2001)

It is proposed to fill up 25% of the net Direct Recruitment Quota vacancies in the category of Senior Clerk cum Typist in Pay Matrix Level 5 (GP.Rs.2800/-) in Southern Railway through General Departmental Competitive Examination (GDCE).

2. The detail of posts in the category of Senior Clerk cum Typist for which GDCE is to be conducted is as under:

SC	ST	OBC	UR	TOTAL
13	06	22	42	83

3. In terms of Board's instructions "only employees working in Lower Grade than the Grade for which GDCE is held will be allowed in the GDCE for Senior Clerk-cum-Typist".

4. All the serving regular Group 'C' employees of Southern Railway working in all departments/Units of Headquarters/Divisions/Extra Divisions, Construction units & ICF/PER in Pay Matrix Level 4 (GP.Rs.2400/-) or below i.e. Pay Matrix Level 1 or 2 or 3 (GP.Rs.1800/-, Rs.1900/-, Rs. 2000/-) (except RPF/RPSF) with the following educational qualification and age are eligible to apply.

- (a) Educational Qualification/ Technical Qualification Degree from recognized university or equivalent. Typing proficiency of 30 w.p.m in English or 25 w.p.m in Hindi on Computer.

NOTE :

In case the candidate has obtained Degree through open university his/her eligibility will be assessed according to instructions in RBE No. 116/2013, PBC No. 69/2014 & RBE No. 22/2015.

- (b) Maximum age limit as on 01.01.2020.

Community	SC/ST	OBC	UR
(Age in years)	47	45	42

5 (a) Eligible Group 'C' regular employees may submit their applications in the enclosed prescribed format, duly filling all the columns and the same shall be verified and certified in the appropriate column in the enclosed proforma by the concerned supervisory officials. Any information given in the applications, if found false or incorrect at a later stage will result in disqualification of candidates, apart from initiation of disciplinary action.

(b) The eligible volunteers should send their application duly filled in & certified by Supervisory Officials in the prescribed format directly to RRC/Chennai to the address mentioned below by post or in person. The last date & time for receipt of applications in RRC/Chennai is 16.08.2019 at 17.30. hours. The last date & time for receipt of application in RRC is "SACROSANCT". There is no need to attach the attested copies of certificates in proof of their passing/Matriculation, +2/Pre-Degree and Degree in any discipline for educational qualifications and community Certificate in the case of SC/ST/OBC, which will be called and verified for the qualified candidates during document verification.

"The Chairman,
Railway Recruitment Cell,
No.5, Dr. P.V. Cherian Crescent Road,
Behind Ethiraj College,
Egmore, Chennai 600 008".

6. The applications received will be treated as "Invalid/Ineligible" on the following grounds:

1. Applications not in the prescribed format/missing columns
2. Incomplete / ineligible applications
3. Applications unsigned / signed in capital letter
4. Applications with Left Hand Thumb Impression not affixed /blurred /smudged
5. Applications of over-aged candidates
6. Applications received after closing dates &
7. Application without verification and certification of Supervisory Officials.

7. a) As the vacancies of Senior Clerk cum Typist under GDCE are assessed covering all Divisions/Units of Southern Railway, the employees who are selected are liable to be posted to any division/units of Southern Railway. Those who are not willing for posting involving transfer, need not apply.

b) The allotment of division of the selected employees will be at the discretion of the Administration, subject to availability of GDCE quota vacancies. The applicants cannot claim for posting as per their choice.

8. The GDCE for the post of Senior Clerk cum typist will consist of Written/Online examination, Typing skill test, verification of certificates and medical examination. The panel will be formed strictly in the order of merit. The standard of the written/Online examination under GDCE shall be that prescribed for Direct Recruitment Quota on open competition for this post.

9. Only those candidates who secure the requisite qualifying marks in the written/Online examination and Typing Skill test are eligible to be empanelled for appointment as Senior Clerk cum Typist on the basis of the marks obtained in the written/Online examination. They should also be fit in the prescribed Medical Classification of CEE-TWO for Senior clerk cum typist before they are appointed.

10. The final empanelment for the vacancies notified would be as per eligibility & merit.

11. This notification may be given wide publicity by circulating to each and every station and depot of Divisions/units and pasting on Notice Boards at prominent places.

12. Application under RTI Act: Any application even under RTI Act seeking any information will not be entertained till the completion of the entire selection process

The copy of the Notification & prescribed application format is also available in the web-site of RRC/Chennai and can be downloaded by the employees from the website viz., www.rrcmass.in.

Encl: Prescribed application format.

रोजा मुरली /ROJA MURALI)
सहायक कार्मिक अधिकारी/ सा
Assistant Personnel Officer/ Genl
कृते प्रधान मुख्य कार्मिक अधिकारी
for Principal Chief Personnel Officer

Copy to: PCPO, CPO/Admn, CPO/IR.,
All PB Officers of HQrs., All Ch. OS/PB/HQrs, Ch.OS/Genl. Branch
GS/SRMU, GS/NFIR, GS/AISC/ST REA, GS/AIOBCREA
Ch. S&WI/System to upload in Rail net please.